

**INTERAGENCY COORDINATING COUNCIL  
COMMITTEE MEETING NOTES**

**COMMITTEE:** Family Resources and Supports Committee

**RECORDER:** Stephanie Myers, WestEd/CPEI

**DATE:** May 18, 2006

<b>COMMITTEE MEMBERS</b>
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**PRESENT:** Ellen Cervantes, Michele Morales, Sherry Torok, Juno Duenas, Laurie Jordan, Theresa Rossini, Julie Kingsley, Debbie Sarmento, Brenda P. Usher (for Cheryl Treadwell DSS)

**ABSENT:** Terry Colborn, Rachel Hagans, Al Milan, Nina LaVine, Mary Smithberger (CDE)

**GUESTS:** Kevin Brown, Theresa Strutton, Manuella Ruiz and Dr. Mac Peterson

**LIAISONS:** Sue Winar, DDS

<b>MEETING NOTES</b>
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- I.     **INTRODUCTIONS AND WELCOME**  
FRSC members provided introductions and welcomed two new members, Ellen Cevantes and Michele Morales.
  
- II.    **AGENDA REVIEW**  
The agenda was changed to reflect the following:
  - IV.    White Paper
  - V.     FRSC Meeting time
  - VI.    Strategic Planning Priorities
  - VII.   Update of Family Support Guidelines
  - VIII.   Tri fold FRC brochure
  - IX.    Barriers hand out
  - X.     Parent Feedback
  
- III.   **REVIEW AND APPROVAL OF PRIOR MEETING NOTES**  
The minutes were approved with the following change to the information regarding the Collaboration paper: The White Paper on Collaboration was reviewed by the FRCNCA in March 2006. The FRCNCA is happy with the content, however, it may need to be formatted based on intended use. This document was intended originally to be sent to the ICC partner agencies to encourage

agencies to look at collaboration/connection with existing Early Start FRCs for use with planning and developing. Examples included, but are not limited to sharing: space, phone systems, interpreters, etc. The FRCNCA would review the white paper and give feedback to the FRS Committee.

#### **IV. “White Paper” Collaboration**

The Committee reviewed the history and the original intent for the paper on collaboration. The original discussion acknowledged the Early Start Family Resource Centers that have been in existence and that they have become a model. In existence now, there are other Family Resource Centers modeled after the Early Start Family Resource Centers but are not Early Start, but are funded by different entities. The FRSC began this letter to assist in collaboration efforts. This collaboration letter would assist agencies as they design their proposals and to consider that there are already Early Start Family Resource Centers. More importantly, with the confusion of both the Early Start FRC's and the other FRC's it may create difficulties for parents as they navigate the system and it may also create a duplication of services.

The Committee decided to make final edits to this document and make a final recommendation in September that the Executive Committee take the paper to the ICC State Partners to consider the collaboration with the FRC's when they are planning. For example: have each Department Liaison take the paper back to their agencies as they share information.

Discussion Items and Questions:

*How do we encourage agencies to continue to champion the collaboration efforts?*

*At the EC is it their role and responsibility to take forth the information and continue assisting the partners to collaborate?*

#### **V. FRSC meeting and input from the committee.**

Sue Winar discussed the efforts of the committee regarding FRCNCA work and how it relates to the committees work and priorities. The representatives from FRCNCA explained how they seek the FRSC input.

#### **VI. Strategic Planning Priorities**

Theresa provided background information to the Committee about the planning priority of Child Care. At the last meeting the committee decided to change the priority to: *Supports for Children and their Families in Natural Environments*. The Executive Committee asked the FRSC to work today on the priority and come to some agreements about what the committee sees as their priority.

**PRIORITY: SUPPORTS FOR CHILDREN AND THEIR FAMILIES IN NATURAL ENVIRONMENTS**

FOCUS: Children who are medically fragile

- Research available support resources for the home, community, and child care settings.

**FRSC will develop a gap analysis with input from ISH committee and present to the ICC for feedback**

Supports in Natural Environments

1. Explore existing resources/work that has been done on childcare and supports

Barriers to Inclusive Child Care (Published by WestEd 2002)

FRSC Child Care Position Statement (

Map to Inclusive Child Care (On going training with CIHS)

Transfer of Knowledge (November 15, 2002)

All of Us Together (On going training with WestEd)

First 5 Demonstration Projects (On going)

2. FRSC Develop Gap Analysis

What is missing, where do we want to go?

Home	Child Care	Community
Respite Look at training/credential program for respite (specialized respite providers)		Nursing support to go out with child
IHSS (In home support services)		Training for parents of equipment
Behavioral Respite		Training for parents: how to deal with people staring
Nursing Respite		Transportation that is appropriate for a child birth - 3
Equipment maintenance and repair (medically necessary)	Equipment maintenance and repair (medically necessary)	Equipment maintenance and repair (medically necessary)
		Media

*Other Discussion/Questions*

- *Invite other ICC members to our meeting and discuss further issues regarding the priority topic for the FRSC.*

- *Explore barriers to accessing respite and supports and identify what is available (Are Early Start families accessing respite services?).*
- *Service Coordinator presentation with an emphasis on:*
  - *Generic services*
  - *Accessing services in the system to meet the needs of child care*
- *Wait lists (what actually happens when parents try to access child care/respite?).*
- *Presentation from DDS regarding Fiscal surplus and purchase of service funds, is it all spent and if not, why – or where does it go?*

## **VII. Update of Family Support Guidelines**

The Core Writers group met this morning; two more meetings are set for June and July. Family centered care (the approach) and family support services were topics of discussion. After July 10, 2006, a draft document will be sent to the reviewer/reader group.

## **VIII. Early Start Family Resources Centers Tri fold FRC brochure**

Debbie Sarmento reviewed the current draft version of the FRC brochure for input and discussion from and by the Family Resource and Supports Committee. This brochure can be used for state and national dissemination. The major change on the brochure is the suggestion of the use of *Early Start Family Resource Centers* to describe DDS funded FRCs in order to distinguish them from FRCs with other funding streams. The FRCNCA wants the FRS committee to review, then to EC then to the PAC. Sue Winar talked to Patric and they discussed the need for clarification if the FRC brochure is in the WestEd contract or not. Another change in the brochure is to keep the brochure within Early Start color scheme colors. As it stands there are a couple of questions at hand and Sue Winar and Stephanie Myers will address these questions with DDS and WestEd and have information for the FRSC at the September 2006 meeting.

*What is the process for products?*

*If brochures are gone, then who orders more?*

*This brochure is outdated and the committee agreed that the brochure should not be reprinted in its' current state, will it be?*

## **IX. Barriers to Speech-Language Pathology Services**

Julie Kingsley brought to the Committee the Barriers to Speech-Language Pathology Services hand out for people to read as it will be brought to the attention of the full ICC on Friday.

Adjourn 4:35

Approved – 9/14/06

INTERAGENCY COORDINATING COUNCIL  
COMMITTEE MEETING AGENDA

COMMITTEE: Family Resources and Supports

RECORDER: Stephanie Myers                      DATE: September 2006

AGENDA

I. INTRODUCTIONS AND WELCOME

II. AGENDA REVIEW

III. REVIEW AND APPROVAL OF PRIOR MEETING NOTES

IV. EXECUTIVE COMMITTEE REPORT

V. PRIORITY SUPPORTS FOR CHILDEN AND THEIR FAMILIES IN NATURAL  
ENVIRONMENTS

VI. NEXT MEETING